

4 of 6
2015-2016

School Emergency Drills Documentation Form

Type of Drill

- Fire Drill (6 required)
- Tornado Drill (2 required)
- Lock Down/Shelter in Place Drill (2 required)

Time of Drill

- Standard
- Class Change
- Recess
- Other Events

Name of Reporting School: Calvary Bible Academy

Date of Drill: 3-10-16 Time drill was held: 9:15 (pm/am)

Exact time required to evacuate/shelter/secure: 1:17

Total Participants: 19

Remarks: Students and teachers cleared the Bldg in timely manner

This report is for emergency drill # 4 for school year 2015-2016

Name of person conducting drill: Stacey Wilder

Title of person conducting drill: Principal

Signature of person conducting drill: [Signature]

Drill Was Coordinated With:

Emergency Management Coordinator
Name & Title David Smith Cass Center

AND

Law Enforcement (county sheriff or chief of police or designee or MSP)
Name & Title _____

OR

Fire (fire chief or designee)
Name & Title _____