

2 of 2

School Emergency Drills Documentation Form

Type of Drill

- Fire Drill (6 required)
- Tornado Drill (2 required)
- Lock Down/Shelter in Place Drill (2 required)

Time of Drill

- Standard
- Class Change
- Recess
- Other Events

Name of Reporting School: Calvary Bible Academy

Date of Drill: JAN 9, 2017 Time drill was held: 1:30 (pm/am)

Exact time required to evacuate/shelter/secure: _____

Total Participants: 13

Remarks: Dave Smith came and gave great suggestions
lock out, take out, get out

This report is for emergency drill # 2 for school year 2016-2017

Name of person conducting drill: Stacey Wilder

Title of person conducting drill: Principal

Signature of person conducting drill: Stacy Wilder

Drill Was Coordinated With:

Emergency Management Coordinator
Name & Title DAVE SMITH Assistant Principal

AND

Law Enforcement (county sheriff or chief of police or designee or MSP)
Name & Title _____

OR

Fire (fire chief or designee)
Name & Title _____

lock out, take out, get out