

School Emergency Drills Documentation Form

Type of Drill

- Fire Drill (6 required)
- Tornado Drill (2 required)
- Lock Down/Shelter in Place Drill (2 required)

Time of Drill

- Standard
- Class Change
- Recess
- Other Events

Name of Reporting School: _____

Date of Drill: Nov 21 Time drill was held: 1:41 (pm/am)

Exact time required to evacuate/shelter/secure: 43 sec

Total Participants: 13

Remarks: Mr. Stapleton Mrs Wilder Teachers
Student responded quickly

This report is for emergency drill # 3 for school year 2007-2018

Name of person conducting drill: Stacey Wilder

Title of person conducting drill: Principal

Signature of person conducting drill: [Signature]

Drill Was Coordinated With:

Emergency Management Coordinator
Name & Title Dave Smith CESD

AND

Law Enforcement (county sheriff or chief of police or designee or MSP)
Name & Title _____

OR

Fire (fire chief or designee)
Name & Title _____