

1 of 5 Sept 13 10:30

# School Emergency Drills Documentation Form

**Type of Drill**

- Fire Drill (6 required)
- Tornado Drill (2 required)
- Lock Down/Shelter in Place Drill (2 required)

**Time of Drill**

- Standard
- Class Change
- Recess
- Other Events

Name of Reporting School: Calvary Bible Academy

Date of Drill: 9-13-2019 Time drill was held: 10:30 (pm/am)

Exact time required to evacuate/shelter/secure: 1:30.44

Total Participants: 25

Remarks: 1st of year

This report is for emergency drill # 1 for school year 2019-2020

Name of person conducting drill: Nate Wilder

Title of person conducting drill: Principal

Signature of person conducting drill: Nathan Wilder

Drill Was Coordinated With:

Emergency Management Coordinator  
Name & Title \_\_\_\_\_

**AND**

Law Enforcement (county sheriff or chief of police or designee or MSP)  
Name & Title Cass County Dave Smith

**OR**

Fire (fire chief or designee)  
Name & Title \_\_\_\_\_