

**School Emergency Drills
Documentation Form**

Type of Drill

- Fire Drill (6 required)
- Tornado Drill (2 required)
- Lock Down/Shelter in Place Drill (2 required)

Time of Drill

- Standard
- Class Change
- Recess
- Other Events

Name of Reporting School: Calvary Bible Academy

Date of Drill: 11-23-2020 Time drill was held: 11:58 (pm/am)

Exact time required to evacuate/shelter/secure: 1:10.83

Total Participants: 25

Remarks: _____

This report is for emergency drill # 4 for school year 20-21.

Name of person conducting drill: Nate Wilber

Title of person conducting drill: Principal

Signature of person conducting drill: Nate Wilber

Drill Was Coordinated With:

Emergency Management Coordinator
Name & Title _____

AND

Law Enforcement (county sheriff or chief of police or designee or MSP)
Name & Title Cass County Dana Smith

OR

Fire (fire chief or designee)
Name & Title _____